



**APPLICATION FORM 2010 | 2011**  
**AMSTERDAM & THE HAGUE CAMPUS**  
**DUTCH APPLICANTS**

*Please complete all sections and write clearly*

**1. Personal details**

M  F

PLEASE  
ATTACH A  
RECENT  
PASSPORT  
PHOTO

\_\_\_\_\_  
(SUR) NAME (FAMILY NAME)

\_\_\_\_\_  
FIRST NAME

\_\_\_\_\_  
STREET

\_\_\_\_\_  
HOUSE NUMBER

\_\_\_\_\_  
ZIP / POSTAL CODE

\_\_\_\_\_  
CITY

+

\_\_\_\_\_  
TELEPHONE

\_\_\_\_\_  
COUNTRY

+

\_\_\_\_\_  
MOBILE / CELL PHONE

\_\_\_\_\_  
E-MAIL ADDRESS

\_\_\_\_\_  
DATE OF BIRTH DAY | MONTH | YEAR

\_\_\_\_\_  
BSN-NUMBER (DUTCH NATIONALS ONLY)

\_\_\_\_\_  
PLACE OF BIRTH

\_\_\_\_\_  
COUNTRY OF BIRTH

\_\_\_\_\_  
NATIONALITY

\_\_\_\_\_  
**VERY IMPORTANT: PASSPORT NUMBER**

**Whom to notify in the case of emergency (E.g. parent/guardian/next of kin)**

\_\_\_\_\_  
NAME

\_\_\_\_\_  
STREET

\_\_\_\_\_  
HOUSE NUMBER

\_\_\_\_\_  
ZIP / POSTAL CODE

\_\_\_\_\_  
CITY

[ +

\_\_\_\_\_  
TELEPHONE

\_\_\_\_\_  
COUNTRY

\_\_\_\_\_  
E-MAIL ADDRESS

\_\_\_\_\_  
RELATIONSHIP TO THE PERSON ABOVE

General

**2.A I am applying for:**

Deadline for students starting in August 2010 or February 2011 is **1 March 2010!**

PROGRAMME (CAMPUS)	STARTING DATE
4-year Bachelor Degree Programme (Amsterdam / The Hague campus)	<input type="checkbox"/> August 2010 <input type="checkbox"/> February 2011 <input type="checkbox"/> August 2011
2-year International Fast Track programme (IFT)* (The Hague only)	<input type="checkbox"/> August 2010 (Check-in mid July) <input type="checkbox"/> August 2011 (Check-in mid July)

\* NB: Applies only to students who have a MBO diploma *Horeca ondernemer/manager*. For the IFT Programme other entry requirements apply (see overview of entry requirements).

Please note that the International Fast Track Programme commences only in The Hague in mid-July each year with a Summer Preparation course which students must pass before they will be allowed to enter the IFT programme.

**2.B Campus preference (state your reasons)\***

Amsterdam       The Hague       No preference

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\*PLEASE NOTE: Hotelschool The Hague will determine at which campus you will be placed and when you can start the programme. No rights may be derived from a stated campus preference or on the basis of having participated in an open day and/or a selection day at a particular location.

NB.: Studying outside your familiar surroundings does appear to have a positive effect on a student's development and study results.

**3. Selection Day preferences\* Please indicate more options if possible.**

Selection days at Hotelschool The Hague last from about 10.00 to 17.00 and are always on a Saturday.

We shall try to take your preference into account \*. If you do not indicate a preference, we will assume that you are able to attend on any one of the dates.

Choose the dates in order of preference by putting 1, 2 and 3 in the appropriate boxes in the overview below.

If you chose The Hague in question 2.B, please indicate your preferences next to the selection days in The Hague.

If you chose Amsterdam in question 2.B, please indicate your preferences next to the selection days in Amsterdam.

The Hague	Amsterdam (Only for Bachelor programme, no IFT)
<input type="checkbox"/> 30 January 2010	<input type="checkbox"/> 20 February 2010
<input type="checkbox"/> 17 April 2010	<input type="checkbox"/> 27 March 2010
<input type="checkbox"/> 29 May 2010	
<input type="checkbox"/> 5 June 2010 (IFT and INT applicants only)	

\* Hotelschool The Hague reserves the right to change selection day dates.

The candidates concerned will be informed. Please note that all dates and locations are subject to change.

**4. Previous applications**

Have you applied previously for a place at Hotelschool The Hague?

No       Yes, in:       2008       2009

The result was:  Accepted  Rejected  Reserve list

**5. Educational background**

Indicate here your previous education/training.

Please encircle which school(s) you have attended (VMBO, HAVO, VWO or MBO), the period you attended the school(s) and whether or not you obtained your diploma.

WHICH SCHOOL TYPE	FROM   UNTIL	DIPLOMA OBTAINED	DIPLOMA EXPECTED MONTH   YEAR
VMBO / HAVO / VWO / MBO	_____   _____	YES / NO	_____   _____
VMBO / HAVO / VWO / MBO	_____   _____	YES / NO	_____   _____
VMBO / HAVO / VWO / MBO	_____   _____	YES / NO	_____   _____
VMBO / HAVO / VWO / MBO	_____   _____	YES / NO	_____   _____

Fill in the name and address of the educational institution where you followed / are following the highest level of education.

NAME INSTITUTE	PLACE
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**6. Encircle either the profile you followed for each school type/college or your final exam subjects**

\*MVT= *Moderne vreemde taal* (second foreign language)

**“Tweede fase” (diploma obtained before 2009)**

HAVO Profile	2 <sup>nd</sup> MVT 1	2 <sup>nd</sup> MVT 2	Economics subjects
C & M	Fr Gm Sp **	Fr Gm Sp	Ec1 Ec2 M&O
E & M	Fr Gm Sp	Fr Gm Sp	Ec1 Ec2 M&O
N & T	Fr Gm Sp	Fr Gm Sp	Ec1 Ec2 M&O
N & G	Fr Gm Sp	Fr Gm Sp	Ec1 Ec2 M&O

**VWO (diploma obtained before 2010)**

VWO Profile	2 <sup>nd</sup> MVT 1	2 <sup>nd</sup> MVT 2	Economics subjects
C & M	Fr Gm Sp	Fr Gm Sp	Ec1 Ec2 M&O
E & M	Fr Gm Sp	Fr Gm Sp	Ec1 Ec2 M&O
N & T	Fr Gm Sp	Fr Gm Sp	Ec1 Ec2 M&O
N & G	Fr Gm Sp	Fr Gm Sp	Ec1 Ec2 M&O

**“Vernieuwde Tweede fase”**

HAVO Profile	2 <sup>nd</sup> MVT	Economics subjects	VWO Profile	2 <sup>nd</sup> MVT	Economics subjects
C & M	Fr Gm Sp	Ec1 Ec2 M&O	C & M	Fa Gm Sp	Ec1 Ec2 M&O
E & M	Fr Gm Sp	Ec1 Ec2 M&O	E & M	Fa Gm Sp	Ec1 Ec2 M&O
N & T	Fr Gm Sp	Ec1 Ec2 M&O	N & T	Fa Gm Sp	Ec1 Ec2 M&O

N & G

Fr Gm Sp

Ec1 Ec2 M&O

N & G

Fa Gm Sp

Ec1 Ec2 M&O

## 7. MBO diploma

(Fill in only if your highest qualification is a MBO diploma level 4).

NAME OF THE COURSE/DIPLOMA \_\_\_\_\_

NAME OF MBO EDUCATIONAL INSTITUTION \_\_\_\_\_

Previous educational institute:  VMBO  HAVO  Other \_\_\_\_\_

1. Which 2nd foreign language did you study for your VMBO final exam?  French  German  Spanish

2. Which 2nd foreign language did you study for your HAVO final exam?  French  German  Spanish

3. Which 2nd foreign language did you study for your MBO final exam?  French  German  Spanish

4. Final grade or average grade for the 2nd foreign language: \_\_\_\_\_

**Applicants for the IFT programme who have a MBO *Horeca Ondernemer/ Manager* diploma must also fill in the section below.**

Final grade or average grade for the following subjects:

Management Basics \_\_\_\_\_ Operational Management \_\_\_\_\_

Business (*ondernemers-*) plan \_\_\_\_\_ English \_\_\_\_\_\*

Please note that you must enclose a copy of your results for one of the following English tests with your application form:  
The following tests and scores are accepted:

- TOEFL (required result 80 Internet based, 550 paper based).
- IELTS (required result: 6.0).
- Cambridge Certificate of Proficiency (required result: all Pass).
- Cambridge Certificate of Advanced English (required result: A, B or C).
- Cambridge First Certificate (required result: A).

Send a copy of one of these test results only if you meet the required scores.

Have you taken an English language test?  No  Yes, (name and score test) \_\_\_\_\_

If NOT, do you wish to take our English test on the selection day (cost € 36)?  Yes

IFT applicants **must** enclose a MBO recommendation letter with their application, which can be downloaded from the website at [www.hotelschool.nl](http://www.hotelschool.nl) > Programmes > International Fast Track > admission requirements > "recommendation letter MBO".

## 8. Second foreign language

**NB. If your final HAVO / VWO exam subjects did not include a second foreign language part 1 and part 2 or if your MBO final exam did not include a second foreign language, your application must be accompanied by (temporary) proof that you will fulfil the language requirement soon. For example, a provisional statement from a secondary school or proof of enrolment at a language institute that states explicitly what level of proficiency will be attained on completion (HAVO language part 2 or level A2 in accordance with the 'Common European Framework for Languages). Your application will not be considered if it is not supported by this document.**

If you do not have a 2nd foreign language parts 1 and 2, how do you think you will be able to make up for this deficit? By:

Submitting proof of a credit (*deelcertificaat*) for a foreign language at (minimum of) HAVO level part 2.

Following a language course and submitting a certificate at (minimum of) A2 (.2) level of the Common European Framework for Languages (CEFL). Recommended are: For German: Goethe Institut or Berlitz. For French: Alliance Française or Maison DesCartes. For Spanish : Don Quijote or Instituto Cervantes.

**You must send proof of this with your application!**

**9. Work experience / organisational experience**

State here your work experience, **especially** your work experience in hotels, restaurants and catering. State the name of the company and the period you worked there. Organisational experience means any experience you have in organising at or outside school. Enclose reference letter(s) from employers, if applicable.

COMPANY NAME	POSITION	FROM	UNTIL

**10. Other important training/courses and experiences abroad**

Please state any other relevant training/courses you have followed (duration, period of study and certificates, if any).

INSTITUTE/ COUNTRY	COURSE/ EXPERIENCE	FROM	UNTIL

**11. Leisure activities**

Describe how you spend your leisure time in the space below. What sports do you do? What newspapers or books do you like to read? Do you take part in any cultural activities? Acting, film, theatre? Are you active in political or social groups?

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**12. Motivation for a career in hotel management**

A. Indicate your motivation for a career in hotel management (or add a separate motivation letter)

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B. Indicate your specific motivation for choosing Hotelschool The Hague (or add a separate motivation letter)

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**13. How did you first hear about the course? Please tick one or more options.**

- Student Counsellor \_\_\_\_\_  Internet \_\_\_\_\_  
NAME OF COUNSELLOR NAME OF WEBSITE
- Career fair \_\_\_\_\_  
NAME OF FAIR
- Newspaper / magazine \_\_\_\_\_  
NAME OF NEWSPAPER / MAGAZINE
- Presentation at my school \_\_\_\_\_  
NAME OF SCHOOL
- Hotelschool student \_\_\_\_\_  
NAME OF STUDENT
- Hotelschool graduate \_\_\_\_\_  
NAME OF GRADUATE
- Family / friends \_\_\_\_\_  
NAME  
IF FAMILY: STATE RELATIONSHIP
- Other, namely \_\_\_\_\_  
PLEASE SPECIFY

## 14. Your application form will be considered only if the following are enclosed:

### A. Proof of selection fee payment

Your contribution for participation in a selection day is € 114 (without an English test) or € 150 (with an English test). An English test is only necessary if you apply for the IFT programme. You can pay in one way only:

By submitting proof of payment (stamped at the post office or your bank) with this form

In The Netherlands: account number 67.07.49.834

Abroad: For payments from abroad the following information is needed:  
 ING Bank NV  
 The Hague campus  
 The Netherlands  
 SWIFT / BIC code: INGBNL2A  
 IBAN number (account number): NL51INGB0670749834

**Please note: We do not accept cheques.**

### Cancellation Policy

If you cannot attend the Selection Day, please let us know as soon as possible via e-mail ([admissions@hdh.nl](mailto:admissions@hdh.nl)), you are kindly requested to also state the reason why you are unable to attend. If your cancellation is received at least one week prior to the Selection Day you were invited to attend, your participation fee will be refunded to you minus administration and processing costs (€ 35). Cancellations received less than one week beforehand do not qualify for a refund.

### B. Copies of degrees/diplomas with subjects and grades

If you have not yet received your diploma, then please send your list of subjects and grades from the previous year. Please note that we cannot consider your application without a (preliminary) grade list. Your list must show clearly which second foreign language you follow and at what level (1 or 2).

IFT applicants must enclose a MBO recommendation letter (downloadable from the website, see below) with their application. [www.hotelschool.nl](http://www.hotelschool.nl) > Programmes > International Fast Track > admission requirements > "recommendation letter mbo".

### C. If applicable, a credit (*deelcertificaat*) or proof of registration for a credit of your second foreign language

If you do not fulfill the admission requirements with regard to the second foreign language, you must send us proof of a credit or proof of registration for a language course. Please see our website for more information about the admission requirements.

### D. (IFT candidates only) Copy of your results for one of the specified English tests, if applicable.

If you do not meet our English requirements, we will invite you for our English test on the Selection Day. Only IFT candidates have to take an English test.

### E. A passport sized photograph

### F. A copy of your passport

### G. Reference letters from employers

Only in the case of work experience.

**Registration via Studielink****VERY IMPORTANT: the application process explained!**

- Step 1) First register for Hotelschool The Hague via Studielink ([www.studielink.nl](http://www.studielink.nl)). Your Studielink registration will be forwarded to us automatically. From 8 February 2010 it is only possible to register with a DigiD code.
- Step 2) Send this Hotelschool The Hague application form together with all of the required documents to the Admissions Office.
- Step 3) The Admissions Office will check whether you meet the admission requirements.
- Step 4) If step 3 leads to a positive outcome, you will receive an invitation for a selection day.

Yes, I declare that I have registered and applied for Hotelschool The Hague via Studielink.

**Have you enclosed all the necessary documents?**

Note that your application will be considered only providing all the aforementioned documents are enclosed.  
Please send this application form together with all the necessary documents to:

Hotelschool The Hague | Admissions Office | Brusselselaan 2 | 2587 AH The Hague | The Netherlands  
T +31(0)70 750 30 29 | F +31(0)70 750 30 97 | admissions@hdh.nl | www.hotelschool.nl

I certify that the statements made by me in answer to the above questions are true, complete and accurate to the best of my knowledge and that I have studied the financial overview carefully.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SIGNATURE